

• Please print.

1. Instructions

This application must be sent to the **pension plan administrator**. The plan administrator has **60 days** after receiving the application to send the statement to the plan member **and** the spouse. Contact information is indicated below.

The application can be signed jointly or otherwise. However, regardless of who makes the application, two copies of the statement will be issued and one copy will be sent to the plan member and the other to the spouse.

2. Pension plan member information

Plan member identification number		Name of the pension plan	
Last name		First name	
Address (No.)	Street	Apt.	
City	Province	Country	Postal code
Home tel.	Work tel.	Ext.	

3. Spouse's information

Last name		First name	
Address (No.)	Street	Apt.	
City	Province	Country	Postal code
Home tel.	Work tel.	Ext.	

4. Attestation of the end date of the conjugal relationship

We request that the accrued benefits in the plan member's pension plan be evaluated as of the end date of our conjugal relationship.

We attest that the end date of our conjugal relationship is

X

Signature of plan member

X

Signature of spouse

Protecting your personal information is a priority for Beneva. To find out more about our practices, please consult the Personal Information Protection Statement located at www.beneva.ca.

Investment
Client Services • Tel.: 1 877 841-8822

The copy sent to Beneva constitutes the original document.



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5. Document to submit (see instructions)

- Proof of marriage date
- Proof of date of institution of the action such as divorce, judicial separation or annulment

Note: To obtain a marriage certificate, see the *Directeur de l'état civil* www.etatcivil.gouv.qc.ca/en/default.html website, under the "Apply for a Certificate and a Copy of an Act" column.

The date of institution of the action is the date when the claim for divorce, judicial separation or annulment was filed with the Court Registry. A photocopy of the following documents can be submitted as proof of this date:

- A copy of the claim on which the Court Registry has stamped a reception date
- The certificate of the clerk: This is a document that your lawyer can have signed by the clerk when the claim for divorce, judicial separation or annulment is filed
- Court minutes: This is the Court's digital registry which contains the major aspects of the hearing, including the date the claim was filed

Your lawyer can provide you with one of these documents.

6. Signature of the applicant

I am requesting a statement of benefits accrued under the pension plan as of the date of institution of the action.

	X	
Full name	Signature of the plan member or spouse	Date

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